

Pike Valley U.S.D. 426
P O Box 291, 101 School Street
Scandia, Kansas 66966
(785) 335-2206
EOE

APPLICATION FOR NON-TEACHING PERSONNEL

Date _____

Name _____
(Last) (First) (Middle Initial)

Present Address: Street or Box Number _____

City _____ State _____ Zip _____

Telephone Number _____

Social Security Number _____

Indicate the position for which you are applying _____

Date you are available to begin work _____

Current Employment _____

Previous Work Experience

Dates of Employment	Employer and Location	Job Title	Name of Supervisor	Reason for Leaving

Educational Background: (check the highest one achieved)

Below 12th grade _____

GED Certificate _____

High School Degree _____

Trade School _____

College Degree _____

Educational Data

	School Attended and Location	Inclusive Dates	Degree or Diploma	Major Emphasis
High School				
Post-Secondary				
College/University				

References

Name and Address	Occupation/Relationship	Phone

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Indicate experiences or education that you have had that qualify you for this position _____

Are you prevented from lawfully becoming employed in this country because of VISA or Immigration Status? _____
(Proof of citizenship or immigration status will be required upon employment.)

For your information: Because we work with children, Kansas Licensing requires that we do a mandatory Kansas Bureau of Investigation background check and a Child Abuse registry check on all employees. If hired, you will be asked to give us permission to do these checks, and/or explain the circumstances of previous arrests or any pending criminal charges.

Have you ever been convicted of a felony or a crime against a child? Y N

This application form was designed for use by persons applying for all types of positions within our agency (professional, clerical, administrative, etc.). Please answer ALL questions as instructed to the best of your ability. Incomplete applications may not be considered for interviews. All information given us will be treated confidentially. Any falsification of information on this application will constitute grounds for refusal to hire, or immediate dismissal.

Applicant signature _____ Date _____

An Equal Employment/Educational Opportunity

Pike Valley U.S.D. #426 does not discriminate on the basis of sex, race, color, national origin, handicap, or age in admission or access to, or treatment or employment in its programs or activities. Any questions regarding U.S.D. #426's compliance with Title VI, Title IX, or Section 504, including information about the existence and location of services, activities, and facilities that are accessible to and usable by disabled persons may be directed to the Compliance Officer, who can be reached at (785) 335-2206, 101 School St., Scandia, KS 66966, or to the Assistant Secretary for Civil Rights, U.S. Department of Education.

(For Office Use Only)

Interview Date _____

Interview Time _____

Rate of Pay _____

Start Date _____